



**DUNALLEY
PRIMARY SCHOOL**
Learning and achieving together



Recruitment Pack



Welcome

Dear Applicant,

Thank you for your interest in a position within Dunalley Primary School.

I hope that the information in this recruitment pack provides you with the information and detail to assist you in your application and, more importantly, help to develop your understanding of what it means to work at Dunalley Primary School, a supportive, vibrant and successful primary school nestled in the beautiful Cotswold spa town of Cheltenham.

Dunalley Primary School is a forward-thinking, nurturing, community-focused school with a passion for our beautiful outdoor spaces and wider environmental issues. We create an enriching environment with a sense of belonging, nurturing children's curiosity.

Our goal is that all learners leave us as resilient, self-motivated individuals, ready to thrive in a diverse and ever-changing world.

Our vision is to be the school that empowers all children to embrace learning, achieve their personal best and build their emotional, social and physical wellbeing.

- We value each individual and celebrate diversity
- We care about each other and the environment
- We persevere and grow together
- We are ready, respectful and safe

Joining our team will offer a wealth of opportunities, including excellent career development opportunities through a well thought out program for CPD, access to a range of benefits and the chance to become part of an ambitious and supportive team with a commitment to deliver excellence in education for all our pupils.

Should you share our vision and choose to apply for this position I would love to invite you to meet our pupils and team. This is an exciting time to join Dunalley as we continue to develop and embed our new curriculum and equip our children with the knowledge, understanding, skills and attitudes that will enable them to thrive in our ever-changing world.

Mrs. A Godfrey, Head Teacher

Why join our team at Dunalley?

We understand the pivotal role our staff play in the creation of our stimulating learning environment and the development of our pupils.

Our school has a distinctive leadership structure which enables us to focus on our priorities.

Leaders have a whole school responsibility in addition to their subject and teaching responsibilities to deliver success. And we expect all staff to stretch and challenge themselves and our pupils to enable whole school success.

Our pupils are ambitious, independent, inquisitive and love to challenge themselves. At Dunalley all members of our school community are proud of our values; our staff deliver the highest quality in teaching and pastoral care for our children and support for their families. Our staff work exceptionally well together to achieve our shared goal of learning and achieving together through collaboration and teamwork in an inclusive environment.

We have a strong commitment in ensuring that our staff can succeed and develop. Continued Professional Development (CPD) at Dunalley is well thought out, topical, fresh and suited to our setting.

Each Wednesday, we have structured sessions from 3.30pm – 4.30pm to meet and discuss general school life, develop our practice in the classroom and leadership skills as well as increase our knowledge of other areas within our school; funding, our nursery provision and much more.

At Dunalley Primary School, we are committed to supporting the emotional health and wellbeing of our pupils and staff. We know that everyone experiences life challenges that can make us vulnerable and at times, anyone may need additional emotional support. Our culture is supportive, caring, and respectful. We encourage pupils and staff to be open and we want everyone to have their voice heard. We have a Senior Mental Health Lead who coordinates the school's wellbeing initiatives and ensures this remains on the agenda, our ethos promotes openness about wellbeing.

You can expect:

- Strong, supportive and approachable leadership
- Leaders that motivate and empower
- Passion and commitment to succeed
- Utmost dedication to our pupils
- Positive engagement with our families
- Comprehensive induction programme
- Opportunities for progression
- Supportive and approachable network of colleagues
- Employment benefits including an excellent Local Government Pension Scheme or Teacher Pension
- Free access to Employee Assistance Programme (EAP) provided by Health Assured

Investing in you

Professional development is very important to us. We want to ensure that every member of staff is provided with the opportunity to progress. We offer a range of professional development opportunities for our staff, including a detailed induction programme, weekly staff updates and training, performance management and much more.

Staff community

Staff relationships are based on mutual respect. The senior leadership team sets a positive pace for the school and employees, ensuring a balance between being supportive and encouraging staff members to perform to the highest standards and maintaining a healthy work life balance.

Are there also regular opportunities for staff to participate in activities and social events with colleagues that are not linked to their work.

“Staff appreciate the support of leaders to manage their workload, and they are proud to work at Dunalley School.” Ofsted 2023

What our staff say

“My career at Dunalley has grown and developed consistently thanks to support from all colleagues, constant challenge, and an opportunity to develop both professionally and personally. From all leaders, there is an understanding that we, just like the children, are growing and learning; I was encouraged to seek further responsibility without ever feeling pressured to do so but with any necessary support provided so that I could achieve my goals. It is an environment rich in mutual respect and support”.

Drew Price – Class teacher

“I first heard about Dunalley School because my children also attend. The ethos as a parent was one that is welcoming and supportive, and I can honestly say that as a member of the team there is no difference. Since joining I have been able to complete several different training opportunities to further my career and can't ever imagine wanting to work anywhere else. I have had a number of challenges in my personal life, but the leadership team has been amazing. They have looked at ways to help me in work, and my children in school, and can thank them enough”.

Phil Duroe-Richards – Business and Finance Administrator

“During my time here, I have felt encouraged by SLT to look after my own wellbeing and to strive to be the best I can be, both personally and professionally, so that I can care for and get the best out of the children that I teach. Whatever our role, the stage of our professional journey, our personal backgrounds and lives or beliefs, the whole staff support and genuinely care for each other, as we face the joys and challenges of day-to-day work at Dunalley. It's all about teamwork here and it's a privilege to be part of this happy, dedicated and hardworking team”

Nicky Woollatt – Class teacher

“I have undertaken a wonderful and inspirational journey at Dunalley school. Throughout my time at the school I have been encouraged all the way to thrive and grow in my personal development supported by the fantastic leadership and staff. This has enabled me to have the confidence to rebuild my career since becoming a full-time mum and finally return to teaching which I trained to do in 1992. With this strong guidance and encouragement, I finally reached a personal goal by becoming Key stage 1 leader and have no doubt that I will continue to enjoy and embark on all the future challenges of my job in the unique Dunalley.

Lucy Fisher – Class teacher



An enviable location

Dunalley Primary School is a nurturing, community-focused school with a passion for our beautiful outdoor spaces and wider environmental issues. Nestled in the heart of Cheltenham, known for Regency buildings, including the Pittville Pump Room, a remnant of Cheltenham's past as a spa town; the town hosts several festivals of culture and sits on the edge of the Cotswold's.

Dunalley Primary School
West Drive
Cheltenham
Gloucestershire
GL50 4LB

Tel: 01242 512391

E: applications@dunalley.gloucs.sch.uk

W: www.dunalley.gloucs.sch.uk



Guidance for applicants

Vacancies with Dunalley Primary School are advertised on our website www.dunalley.gloucs.sch.uk.

Please complete the application form in full ensuring you have provided true and accurate information. Please note: CV's are not accepted. Only fully completed application forms are to be submitted for shortlisting.

Please send your application form to applications@dunalley.gloucs.sch.uk

Applications received after the closing date/time may not be considered.

Please note Dunalley Primary School does not provide feedback to applicants who have not been shortlisted for a post.

Our commitment to Safeguarding

Our school has a commitment to safeguarding and promoting the welfare of children. We regularly review our policies on Child Protection and on Security, our child protection and safeguarding policy is available [here](#). Applicants for all posts should include a declaration of any criminal conviction in their application, please review our policy on employment of ex-offenders [here](#).

Shortlisted candidates will be required to complete a self-declaration about any criminal records and share any information that may make them unsuitable for employment.

Successful candidates will undertake a full criminal record check via the DBS process.

For further details on vacancies at Dunalley please refer to the specific information provided for each role.