Dear Applicant,

The Advertised Post –Teaching Partner

Teaching Partner - Grade 5 Point 11 -14 (£29,098 to £30,544 per annum pro rata)

5 days per week – various Hours

Fixed term until – 31st August 2027

Thank you for your interest in a position at our School

If you are looking for a fantastic opportunity to make a difference to children's learning at school join Dunalley Primary; we are a flourishing school in wonderful setting in the heart of Cheltenham.

We are delighted to be expanding our team and are seeking enthusiastic, reliable and committed colleagues to join us for the 2026 academic year.

These roles involve supporting high-quality teaching and learning across the school day, while contributing to the wider life of our vibrant school community.

Why join Dunalley?

- A welcoming, inclusive and supportive school community
- A strong commitment to staff wellbeing and professional development
- Opportunities to develop skills across the school
- A collaborative team where every role is valued
- Friendly, enthusiastic children who love learning

Our new colleagues will:

- Hold (or be willing to work towards) a relevant Level 3 qualification and have experience supporting children
- Support pupils' learning effectively in the classroom
- Work closely with teachers to deliver high-quality provision
- Build positive, nurturing relationships with children
- Contribute to a safe, engaging and inclusive environment
- Be flexible and willing to support across the school day
- Contribute to wraparound care and/or OPAL provision (where appropriate)

We welcome applications from people who:

- Are passionate about working with children and supporting their development
- Have excellent communication and teamwork skills
- Are reliable, adaptable and proactive
- Demonstrate a positive, can-do attitude
- Are committed to safeguarding and promoting the welfare of children
- Bring enthusiasm, energy and a sense of fun to their role

Application Procedure – please read carefully

The Application Form is available on the school website and should be completed as soon as possible.

Please take care to follow the instructions on the form carefully. **Please do not send a CV as we do not accept applications by this method.**

Your application should include the names and addresses of two referees, one of whom should be your current or most recent employer. If you are not currently working with children but have done so in the past, you should provide details so that we are able to obtain an additional reference from the employer by whom you were most recently employed in working with children. It will be necessary to contact referees by phone or email, so please ensure you give telephone numbers and email addresses.

Referees will be asked about any disciplinary offences relating to children (including any in which the penalty is 'time expired'), whether there have been any child protection concerns and the outcome of any enquiry or disciplinary procedure.

Completed application forms should be emailed to: applications@dunalley.gloucs.sch.uk

Closing Date – Monday 2nd November 2026 at 12 noon

Interview Date – Wednesday 4th November 2026 – **Full details will be confirmed following shortlisting, but please note the date.**

Safeguarding

Our school has a commitment to safeguarding and promoting the welfare of children. We regularly review our policies on Child Protection and on Security, our child protection and safeguarding policy is available here. Applicants for all posts should include a declaration of any criminal conviction in their application, please review our policy on employment of ex-offenders here
Shortlisted candidates will be required to complete a self-declaration about any criminal records and share any information that may make them unsuitable for employment.
Successful candidates will undertake a full criminal record check via the DBS process.

About our School

Dunalley Primary (Community) School is set in a beautiful part of Cheltenham town and serves a wide, mainly local community.

Dunalley is a great place to come to school for our pupils, their families and is a positive environment for our staff.

We have a loyal and dedicated team of teaching and support staff and offer varied professional development opportunities to all staff. Staff welfare is important to us, and we have high staff retention.

The children and staff have fantastic attitudes towards learning and believe that if they work hard they will succeed. We are solution focussed and encourage our whole school community to have a positive attitude towards life.

We strive to be the best we can be in all we do. In nurturing our whole school community and in creating opportunities for all to improve, including pupils, staff and parents alike, we aim to develop resilient, bold, creative and passionate learners. We are proud of the education that we offer our children and the high standards that we maintain both during lesson times and through our Outdoor Play and Learning (OPAL) initiative. We constantly strive to make our school a happy place where children's achievements are recognised and rewarded at every level. Our emphasis is on praise and encouragement to increase the children's self-esteem and confidence.

We embrace diversity. Our ethos is built around the strong core values of community, respect, tolerance, democracy, valuing each other and being happy in what we do.

Our school buildings are modern and well-resourced. In addition to the classrooms and practical areas, outside we have a large playground, two fields, two adventure playgrounds, and a separate Foundation Stage play area, a Forest School area and a Wildlife Area with pond.

For further information please refer to our Recruitment Pack available on our website.

We look forward to reading your application

Thank you for your interest in this post.

Yours sincerely,

Mrs Alison

Godfrey
Headteacher